



**Volunteer Application  
for  
John Heinz National Wildlife Refuge at Tinicum  
America's First Urban Refuge  
8601 Lindbergh Blvd. Philadelphia, PA 19153**



Today's Date:

(Please type or print)

Revised 10/17

1. Name (Last, First, Middle):                      2. Birth Date (year optional):                      3. Phone(s):
4. Street Address and/or P.O. Box:                      5. City, State, and Zip Code:                      6. Email Address:

**Please check the volunteer position you are interested in:**

*VISITOR CENTER/TRAILSIDE INFORMATION -*

- VISITOR CENTER- perform simple administrative duties; such as answering the phone, answering visitor questions, accepting deliveries, staffing the Friends gift shop. Duties can be performed year-round.
- TRAILSIDE INFORMATION - Walk the trails with a backpack containing refuge information, meet and greet refuge visitors and distribute information. Occasionally set up a table at the trail head with refuge information and loaner equipment. Duties can be performed year-round.
- INTERPRETIVE PROGRAM LEADER - Interpret the refuge through walking/biking/etc. Subjects could include birds, mammals, insects, plants, trees, fungi, and the history of Philadelphia as it pertains to the refuge.

*BIOLOGICAL ASSISTANT/WEED WARRIOR -*

- BIOLOGICAL ASSISTANT - Conduct bird, bat, bee, & butterfly surveys; bird box & habitat monitoring, maintenance; invasive plant management & mapping; native plant nursery management; riparian habitat restoration; pollinator habitat creation & restoration; invasive fish control; & creek cleanups. Duties performed are seasonal in nature.
- WEED WARRIOR - Remove invasive plants by hand pulling and cutting. Monitor & maintain cleared areas and install native plants, maintain by watering. Assist with training/mentoring new volunteers. Duties performed are seasonal in nature.

MAINTENANCE VOLUNTEER - Please check your primary areas of interest:

- MAINTENANCE/CONSTRUCTION - Assists the Maintenance Staff in carpentry, plumbing, painting, grounds keeping, and other construction and labor tasks.
- AUTOMOTIVE/HEAVY EQUIPMENT MECHANICS ASSISTANT - Assists in servicing and maintaining the refuge vehicles and heavy equipment.
- GARDENER/LAWN CARE - Assists with maintaining gardens; main entrance walk-way/ pollinator garden/etc. Mows areas around parking lot and visitor center.
- TRAIL SIDE CLEAN-UP - Walk along trails in the refuge or canoe/kayak and remove trash from refuge lands.

The following volunteer positions either require special skills or are occasional in nature -

- ENVIRONMENTAL EDUCATION ASSISTANT - Assist the education department with area school students from urban and suburban areas. Conduct educational and interpretive programming on a variety of environmental topics. Programming may be conducted indoors or outdoors at a variety of locations including schools, refuge, partner sites, parks, etc. PLEASE NOTE: Additional background check may be required.
- SPECIAL EVENTS ASSISTANT - Assists the refuge in various special events; Festivals, fishing days, refuge clean-ups, etc. Duties are wide ranging and can be specific to the event. Events occur throughout the year.

Please write a brief statement regarding your experience/ education/ skills/ talent and/or the reasons for your interest in each of the volunteer positions that you checked:

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Anything else that you would like to share, such as past work history, hobbies, interests, or education?

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Do you have a valid driver's license?      YES      NO      State issued: \_\_\_\_\_

Are you a U.S. citizen?      YES      NO

Please specify any physical limitations that may influence your volunteer work activities:

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Which days/times of the week would you be available? Please be as specific as possible.

Please list your last two supervisors, please include contact information (paid or volunteer work):

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#### Notice to Volunteer

Volunteers are not considered to be Federal employees for any purposes other than tort claims and injury compensation. Volunteer service is not creditable for leave accrual or any other benefits. However, volunteer service is credible work experience.

#### Privacy Act Statement

The following information is provided to comply with the Privacy Act (PL 93-579). 5 U.S.C. 301 and 7 CFR 260 authorize acceptance of the information requested on this form. The data will be used to contact applicants and to interview, screen, and select them for volunteer assignments. Furnishing this data is voluntary.

Comments: (ex. How did you hear about our opportunities? Suggestions for the program?)

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Please note: All refugee volunteers may be subject to a background check.

Signature (in ink): \_\_\_\_\_ Date: \_\_\_\_\_

Office Use: \_\_\_\_\_

